



# EMERGENCY PREPAREDNESS



## Course Information

<b>Course Name</b>	Emergency Preparedness
<b>Course Designer</b>	World Wide Industrial and Systems Engineers
<b>Course Category</b>	Hazard Communication
<b>Course Duration</b>	30 minutes

## Course Overview

This course combines guidelines from the American Red Cross, from FEMA, the Federal Emergency Management Agency, and from OSHA, the Occupational Safety and Health Administration, to teach you how to form an emergency action plan for home or work.

## Emergency Preparedness

<b>Who should attend?</b>	<ul style="list-style-type: none"> <li>• Health and Safety Officer</li> <li>• Emergency Coordinator</li> <li>• Health and Safety Representative</li> <li>• Risk Assessor</li> <li>• General Employees</li> </ul>
<b>Course Objectives</b>	<ul style="list-style-type: none"> <li>• Identify and prepare for a variety of potential emergency situations</li> <li>• Establish roles and routes for communication in the event of a disaster</li> <li>• Assemble an emergency kit for home or work</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Helps responders follow set emergency protocol</li> <li>• It can improve responder confidence</li> <li>• Empower responders to utilise safety resources</li> <li>• A long-term investment for staff members</li> </ul>

## Course Content

<b>Course Modules</b>	<ol style="list-style-type: none"> <li>1. Notice to users</li> <li>2. Type of disasters</li> <li>3. Be Prepared</li> <li>4. Have a plan</li> <li>5. Emergency communications</li> </ol>
<b>Certification</b>	<ul style="list-style-type: none"> <li>• Certificate of competence</li> <li>• Certificate of attendance</li> </ul>
<b>Assessments</b>	<ul style="list-style-type: none"> <li>• If applicable, an assessment at the end of the course will be required.</li> <li>• A minimum of 60% is to be achieved to attain a competence certificate.</li> <li>• If you achieve lower than 60% but get between 40 – 59% a second attempt will become available.</li> <li>• If you get lower than 40% and fail the second attempt, you will need to re-purchase the course.</li> <li>• If applicable an attendance certificate will be awarded to you.</li> </ul>

## About WWISE

### Who are we?

World Wide Industrial & Systems Engineers (WWISE) is an ISO consultancy, training, business solutions and systems implementation firm based in Southern Africa that provides clients with effective business processes and Safety, Health, Environmental, Risk and Quality (SHERQ) management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, locally and internationally. We also strive to be the leading training providers in SHERQ, ISO, Engineering, Finance, Business and Project Management.

### What do we do?

Our services are aimed at the improvement of quality, efficiency, knowledge, and competitiveness of client companies. The service range includes:

- ISO and SHERQ Systems implementation services whereby we assist client companies in meeting the requirements of ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001 and ISO 45001 standards.
- Integrated Management Systems development whereby we integrate several business systems and quality management solutions into a single management system to comply with various quality and safety standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business and Project Management to meet the job responsibilities and expertise requirements of International Standards.
- ISO, Legal auditing which includes gap analysis audits, product, process, procedural, and systems auditing by our registered SAATCA auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training, and auditing.