



SHEQ Auditing Management

Based on ISO 9001:2015,
14001:2015, ISO 45001:2018 and
ISO 19011:2018



Course Information

Course Name	SHEQ Auditing Management based on ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 & ISO 19011:2018
Course Designer	World Wide Industrial and Systems Engineers
Course Category	Occupational Health and Safety Management Systems
Course Duration	3 days
Cost of Course	Refer to Training Schedule

Course Overview

This course is based on the Quality Management Systems' requirements in reference to ISO 9001:2015, the Environmental Management Systems' Requirements in reference to ISO 14001:2015 and the Occupational Health & Safety Management Systems' Requirements in reference to ISO 45001:2018. This 3-day course allows delegates an overview of the standards. The key focus areas of all 3 standards will be discussed, as well as summaries of the requirements of each, this will allow delegates to understand how to implement the standards' requirements and how to prepare for an audit.

There will be case studies to link clauses to scenarios of non-conformances, to assist in grasping the understanding of the various clauses. The focus will be primarily on how to audit an EMS (Using the Environmental Aspects and Impacts Register) and an OHS-MS (Using the HIRA) and discussions on Quality Control Plans.

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<p>Who Should Attend?</p>	<ul style="list-style-type: none"> • SHEQ Representative • Supervisors • Internal Auditors • Managers • Operators.
<p>Course Objectives</p>	<ul style="list-style-type: none"> • This course is intended for use by <i>any</i> organisation, regardless of its size or the nature of its work and can be integrated into other SHE programs such as worker wellness and wellbeing. It also addresses many legal requirements in this area • Delegates will gain confidence in preparing for an effective audit, and in maintaining the systems with a key focus on risks, processes and corrective action where necessary. • Auditing skills related to ISO 19011:2018 are discussed and the guidelines of auditing are practiced using practical case studies. • Guidelines of management system auditing according to ISO 19011:2018 • Application of auditing guidelines relating to ISO 9001:2015 • Initiating, preparing and conducting audit activities • Preparing and distributing the audit report • Completing audit and follow-up
<p>Benefits</p>	<ul style="list-style-type: none"> • Delegates gain an understand of the history of ISO 9001:2015 QMS requirements. • Delegates gain the ability to identify and apply the benefits and requirements of an ISO 9001:2015 QMS in their organisation. • The skills to assess an organisation's capability to manage its QMS are taught. • Increased understanding on how to prepare for an audit • Delegates gain understanding and skills related to the maintenance of the QMS.

Course Content

<p>Course Modules</p>	<ol style="list-style-type: none"> 1. History of ISO 2. ISO 9001:2015 Quality Management System Requirements Framework and Summary 3. ISO 14001:2015 Environmental Management System Requirements 4. ISO 45001:2018 Occupational Health & Safety Management System Requirements 5. Review of SGS Non-conformances and corrective actions 6. Clause 4 – Context of the Organisation and Scope 7. Clause 5 – Leadership and IMS Policy 8. Clause 6 – Planning and Integrated Risk Framework 9. Clause 7 – Support and IMS Documentation Review of Mandatory Documents 10. Clause 8 – Operation (HIRA, EIA, Quality Control Plans, Departmental Procedures and Work Instructions) 11. Clause 9 – Monitoring and Measuring (Statistical Analysis of Objectives, Internal Audits, Management Reviews and Process Conformity) 12. Clause 10 – Corrective Action Procedure and Template 13. Integration of all Standards (ISO 9001, 14001 and 45001) 14. Auditing Requirements
<p>Certification</p>	<ul style="list-style-type: none"> • Certificate of competence • Certificate of attendance
<p>Assessments</p>	<ul style="list-style-type: none"> • There will be an assessment at the end of the course. • Delegates have to complete the assessment with a minimum score of 60% to receive a certificate of competence. • Delegates who score between 40% and 59% will get a second attempt at the assessment. • Delegates who score lower than 40% or fail the second attempt, will need to repurchase the course. • Delegates will receive an attendance certificate regardless of a pass or fail.

About WWiSE

Who are we?

World Wide Industrial & Systems Engineers (WWiSE) is an ISO consultancy, training, business solutions and systems implementation firm based in Southern Africa that provides clients with effective business processes and Safety, Health, Environmental, Risk and Quality (SHERQ) management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, locally and internationally. We also strive to be the leading training providers in SHEQ, ISO, Engineering, Finance, Business and Project Management.

What do we do?

Our services are aimed at the improvement of quality, efficiency, knowledge and competitiveness of client companies. The service range includes:

- ISO and SHERQ Systems implementation services whereby we assist client companies in meeting the requirements of ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001, 22301 and 45001 standards.
- Integrated Management Systems development whereby we integrate several business systems and environmental, quality management solutions into a single management system to comply with various environmental, quality and safety standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business and Project Management to meet the job responsibilities and expertise requirements of the International Standards.
- ISO and Legal auditing which includes gap analysis audits, product, process, procedural, and systems auditing by our registered SAATCA auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training and auditing